



International Institute of Tropical Agriculture

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Internal Memorandum

To: Contracts & Grants Office

Date: January 30, 2009

From: Mrs N. Overe-Pee

Copy: Bydina Irena
G. Tarawali

Subject: Health and Safety Statistics – January, 2009

Please find attached, the monthly health and safety statistics returns for the month of January, 2009..

Thank you.



Appendix I: Health and Safety Statistics - Monthly Return

From Contractor: _____ to SPDC Contract Holder (for confirmation and signature), then to HSX-PLGD (for input into datab)

CONTRACT NUMBER:		EPG-PN-CFSD1
NAME OF COMPANY:		ILTA
RETURN FOR THE MONTH OF:		JAN-2009
Number of EMPLOYEES WORKING ON CONTRACT:		48
Number of MAN-HOURS worked (including any overtime) in the month:		5408
Number of FATALITIES & PERMANENT DISABILITIES in the month:		-
Number of LOST WORKDAY CASES in the month:	(LWC)	3
Number of RESTRICTED WORK CASES in the month:	(RWC)	-
Number of MEDICAL TREATMENT CASES in the month:	(MTC)	-
Number of FIRST AID CASES in the month:	(FAC)	-
Number of NEAR MISSES in the month:	(SEVERITY 0)	-
Number of OCCUPATIONAL ILLNESSES in the month:	(TROI)	-
Number of CALENDAR MAN-DAYS LOST due to SICKNESS ABSENCE		-
Number of NON-INJURIOUS (SEVERITY 4 OR 5) INCIDENTS in the month which are NOT included above:		-
Number of NON-ACCIDENTAL DEATHS in the month:	(NAD)	-
Number of ROAD TRAFFIC ACCIDENTS in the month:	(RTA)	-
MONTHLY DRIVING STATISTICS	NO. OF VEHICLES/CRAFTS	KM/MILAGE DRIVEN
Vehicles above 3500 kg. gvw		
Personnel Carriers		
Light Marine Vessels		
Tug Boats		
Other vehicles/Vessels	7	10,709

Names of INJURED PEOPLE ABSENT FROM WORK OR ON RESTRICTED WORK during the month:

NAME	DATE
	WAS CERTIFIED UNFIT ON
	WAS CERTIFIED UNFIT ON
	WAS CERTIFIED UNFIT ON

Names of previously injured people, CERTIFIED FIT TO RETURN TO WORK during the month, following an L/TI absence or a period of restricted work.

NAME	DATE
	RETURNED TO WORK ON
	RETURNED TO WORK ON
	RETURNED TO WORK ON

Signed by Contractor's Authorised Rep.:		Signed by Contract Holder:	
Position in Company:		Reference Indicator:	
Date:		Date:	

NOTES:
 All returns should relate to the previous calendar month only.
 The average may be taken as the total number of employees when fluctuations occur.